



Memorandum - Lab #19

To: UNC Hospital Attending Physicians, Faculty Practice Physicians, Housestaff, Clinical Nurse Coordinators, Department Heads and Supervisors

From: *HEW* Herbert C. Whinna, MD, PhD; Medical Director, McLendon Clinical Laboratories
SEW Sara E. Wobker, MD, MPH; Director of Anatomic Pathology

Date: April 28, 2025

Subject: Change in Surgical Pathology Receiving Window Hours

Effective **May 1, 2025**, the closing time for the Surgical Pathology receiving window will be changing from **5:00 PM to 4:30 PM**.

This adjustment is necessary to align with the posted hours on the Surgical Pathology website (Monday – Friday, 8:00 AM – 4:30 PM) and to ensure that hourly day shift employees can leave on time.

After 4:30 PM, specimens may still be delivered through the side door to the right of the Surgical Pathology receiving window. This door will remain open until 6:00 PM, Monday – Friday. Please place specimens in the pathology refrigerator.

Questions can be directed to Tim Collins at timothy.collins@unchealth.unc.edu. Thank you for your attention to this change and for your continued cooperation.